

Licensing Team
BCP Council Civic Centre
Bourne Avenue
Bournemouth BH2 6DY



Premises Licence Part A

Premises licence number: BH216701

Postal address of premises, or if none, ordnance survey map reference or description:	
Lost 14a Commercial Road	
Post town: Bournemouth	Post Code: BH2 5LP
Telephone number: 01202 290427	

Licensable activities authorised by the licence:
Plays Films Live Music Recorded Music Performances of Dance Late Night Refreshment Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:
Plays Monday - 09:00 to 03:00 Tuesday - 09:00 to 03:00 Wednesday - 09:00 to 03:00 Thursday - 09:00 to 03:00 Friday - 09:00 to 03:00 Saturday - 09:00 to 03:00 Sunday - 09:00 to 03:00 Performance of a play will take place indoors. <u>Non-standards timings for the performance of plays.</u> From the end of permitted hours on New Year's Eve until the beginning of permitted hours on New Year's Day. Films Monday - 09:00 to 03:00 Tuesday - 09:00 to 03:00 Wednesday - 09:00 to 03:00 Thursday - 09:00 to 03:00 Friday - 09:00 to 03:00 Saturday - 09:00 to 03:00 Sunday - 09:00 to 03:00 Exhibition of films will take place indoors. <u>Non-standards timings for the exhibition of films.</u> From the end of permitted hours on New Year's Eve until the beginning of permitted hours on New Year's Day. Live Music Monday - 09:00 to 03:00 Tuesday - 09:00 to 03:00 Wednesday - 09:00 to 03:00 Thursday - 09:00 to 03:00 Friday - 09:00 to 03:00 Saturday - 09:00 to 03:00 Sunday - 09:00 to 03:00 Performance of live music will take place indoors. <u>Non-standard timings for the performance of live music.</u> From the end of permitted hours on New Year's Eve until the beginning of permitted hours on New Year's Day.

Recorded Music

Monday - 09:00 to 03:00

Tuesday - 09:00 to 03:00

Wednesday - 09:00 to 03:00

Thursday - 09:00 to 03:00

Friday - 09:00 to 03:00

Saturday - 09:00 to 03:00

Sunday - 09:00 to 03:00

Playing of recorded music will take place indoors.

Non-standard timings for the playing of recorded music.

From the end of permitted hours on New Year's Eve until the beginning of permitted hours on New Year's Day.

Performances of Dance

Monday - 09:00 to 03:00

Tuesday - 09:00 to 03:00

Wednesday - 09:00 to 03:00

Thursday - 09:00 to 03:00

Friday - 09:00 to 03:00

Saturday - 09:00 to 03:00

Sunday - 09:00 to 03:00

Performance of dance will take place indoors.

Non-standard timings for the performance of dance.

From the end of permitted hours on New Year's Eve until the beginning of permitted hours on New Year's Day.

Late Night Refreshment

Monday - 23:00 to 03:00

Tuesday - 23:00 to 03:00

Wednesday - 23:00 to 03:00

Thursday - 23:00 to 03:00

Friday - 23:00 to 03:00

Saturday - 23:00 to 03:00

Sunday - 23:00 to 03:00

Provision of late night refreshments will take place indoors.

Non-standard timings for provision of late night refreshments.

From the end of permitted hours on New Year's Eve until the beginning of permitted hours on New Year's Day.

Supply of Alcohol

Monday - 09:00 to 03:00

Tuesday - 09:00 to 03:00

Wednesday - 09:00 to 03:00

Thursday - 09:00 to 03:00

Friday - 09:00 to 03:00

Saturday - 09:00 to 03:00

Sunday - 09:00 to 03:00

Non-standard timings for the supply of alcohol.

From the end of permitted hours on New Year's Eve until the beginning of permitted hours on New Year's Day.

The opening hours of the premises:

Monday - 00:01 to 00:00

Tuesday - 00:01 to 00:00

Wednesday - 00:01 to 00:00

Thursday - 00:01 to 00:00

Friday - 00:01 to 00:00

Saturday - 00:01 to 00:00

Sunday - 00:01 to 00:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies:

Alcohol will be consumed on the premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

VIP Events Ltd

[Redacted]

Email: [Redacted]

Registered number of holder, for example company number, charity number (where applicable):
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12362768

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:
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Kathleen Helen Gurtude Rowley

[Redacted]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:
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[Redacted]

BCP Council

Annex 1 – Mandatory conditions

Mandatory Conditions (Sections 19,20,21 LA 2003)

- 1.1. There shall be no sale or supply of alcohol when there is no designated premises supervisor in respect of this premises licence or at a time when the said premises supervisor does not hold a personal licence or when his/her licence is suspended.
- 1.2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 1.3. Any person used to carry out a security activity as required under conditions 2.2 (2.2.1 to 2.2.5), 2.7 and 2.13 below must be licensed by the Security Industry Authority.
- 1.4. Admission of children (under the age of 18) to any exhibition of films must be restricted in accordance with the film classification body designated as the authority under Section 4 of the Video Recordings Act 1984.
- 1.5. Where the film classification is not specified, or the relevant licensing authority has notified the premises licence holder under Section 20 (3)(b) of the Licensing Act 2003, the admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014

- 1.6.
 1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti- social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 1.7. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

1.8.

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

1.9. The responsible person must ensure that -

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

The Licensing Act 2003 (Mandatory Conditions) Order 2014

1.10.

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 -
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula —

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

Prevention of Crime & Disorder.

- 2.1. The premises shall install and maintain a comprehensive CCTV system, all entry and exit points shall be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.
- 2.1.1 All recordings shall be stored for a minimum period of 31 days with accurate date and time stamping. Recordings shall be made available upon legal request of Police or authorised officer throughout the preceding 31 day period.
- 2.1.2 A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.
- 2.2. The premises licence holder shall undertake a risk assessment regarding the deployment of SIA Door Supervisors at different times of the day and on different days of the event to determine the appropriate number of SIA staff are deployed on those days and/or at any other time(s) and to then implement the outcome of the risk assessment.
- 2.2.1 A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and for a period of up to 6 months.
- 2.2.2 The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) shall ensure that a written record of all SIA Door Supervisors deployed is maintained on the premises. This record shall contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).

- 2.2.3 The Premises Licence holder shall ensure that all SIA staff are clearly identifiable to the public, through wearing high-visibility arm bands, as a minimum requirement, whilst on duty.
- 2.2.4 A minimum of 2 SIA Door Supervisors shall be assigned to the premises from 22:00 hours each day until 30 minutes after the final customer has vacated the venue or the customers have dispersed from the vicinity of the venue, whichever comes first.
- 2.2.5 Additional staff shall be deployed in accordance with the Risk Assessment, which shall include any advice and guidance received from Dorset Police and other Responsible Authorities.
- 2.3. A Refusal Log shall be maintained at all times when licensable activities are taking place and shall be available on request to any authorised authority, including Dorset Police and BCP Licensing Authority officers.
 - 2.3.1 This book shall include reasons for refusal and what action was taken.
 - 2.3.2 This record shall be retained by the Premises Licence Holder for a minimum period of 6 months.
- 2.4. An Incident Log shall be kept and maintained at the premises whilst licensable activities are taking place. The log should include the date and time of the incident and the name of the staff and other individuals involved (where known). The log shall be made available on request to an authorised officer of BCP Council or Dorset Police and shall record the following:
 - (a) all crimes reported to the site staff
 - (b) all ejections of patrons from the premises
 - (c) any complaints received
 - (d) any incidents of disorder known to the staff or security
 - (e) all seizures of drugs or offensive weapons at the entrance or elsewhere within the premises
 - (f) any visit by a responsible authority or emergency service.
- 2.5. There shall be a Personal Licence Holder (PLH) on duty on the premises at all times when the premises are providing licensable activities.
- 2.6. The premises shall operate and maintain a text/radio/pager link system (whichever is used by the local Pubwatch/Townwatch), to be activated, made available to and monitored by the DPS or their authorised agent whilst licensable activities are taking place.
- 2.7. Persons entering or re-entering the premises may be searched at random by an SIA trained member of staff and monitored by the premises CCTV system.
- 2.8. There shall be a written drugs policy detailing the actions to be undertaken to minimise the opportunity to use or supply illegal substances with the premises.
 - 2.8.1 Training of staff in relation to this policy shall be recorded and available for inspection by an authorised officer at all reasonable times. Records shall be retained for at least 12 months.
 - 2.8.2 A drug safe shall be available on the premises to deposit any illegal substances found. There shall be a clear policy with the agreed procedure for handling and the retention of any article seized.

- 2.9. A currently qualified first aider must be employed on the premises at all times that the premises are offering licensable activities. The venue shall also provide first aid facilities commensurate with the type of event and customers expected, including access to a designated Welfare Room.
- 2.10. Written records of all accidents and safety incidents involving members of the public and/or staff shall be kept. These shall be made available at the request of an authorised officer.
- 2.11. Drinks, open bottles and glasses shall not be taken from the premises at any time. Empty bottles and glasses shall be collected regularly and promptly. Glass and other sharp objects shall be stored and disposed of using tamper proof receptacles. Receptacles shall be secured and not accessible to the customers.

Prevention of Public Nuisance

- 2.12. The licence holder or their representative shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that any public nuisance or obstruction to the public highway is kept to a minimum.
- 2.13. The designated premises supervisor and any door supervisors shall monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
- 2.14. A sound limiting device located in a separate and remote lockable cabinet from the volume control shall be fitted to any musical amplification system and set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service to ensure that no noise nuisance is caused to local residents.
 - 2.14.1 The operational panel of the noise limiter shall then be secured to the satisfaction of officer from the Environmental Health Service.
 - 2.14.2 The keys securing the noise limiter cabinet shall be held by the licence holder or authorised manager only and shall not be accessed by any other person. The limiter shall not be altered without prior agreement with the Environmental Health Service.
- 2.15. Bottles shall not be placed in any external receptacle after 23:00 hours and before 08:00 hours to minimise noise disturbance to neighbouring properties.
- 2.16. The pavement from the building line to the kerb edge immediately outside the premises, including gutter/channel at its junction with the kerb edge, shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.
- 2.17. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
- 2.18. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity.

Protection of Children from Harm

- 2.19. A Challenge 25 Policy shall be operated at the premises at the point of entry and at the service areas where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport I Holographically marked PASS scheme identification cards.
 - 2.19.1 Appropriate signage advising customers of the policy shall be prominently displayed within the premises with focus on the points of sales and entry points to the premises.
- 2.20. All staff involved in the sale of alcohol shall receive training on the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attaching to the premises license.

2.20.1 A record shall be maintained of all staff training and that record shall be signed by the person receiving the training and the individual delivering the training.

2.20.2 The records shall be kept for a minimum of 6 months and made available for inspection by Dorset Police, BCP Licensing Authority, or other authorised officers on request.

Annex 3 – Conditions attached after a hearing by the licensing authority

None.

Annex 4 – Plans

This licence is issued in accordance with the plan M216701, dated 24 May 2024, as attached.

BC22 COUNCIL
LICENSING SECTION

24 MAY 2024
APPROVED
REF: NA M218701

REV	DATE	DESCRIPTION	BY
A	24.04.24	Tickets sold in licensable area	DM

INTERIORDSIGN
ARCHITECTURE
BRAND IDENTITY

15/15 Dorset Street, L25
Studio 3 • 7 College Road, 2nd Floor, Dublin 15, Ireland, D04 N15 3P7
Tel: 01888 854111 E: info@interiordesign.co.uk
www.interiordesign.co.uk

CLIENT

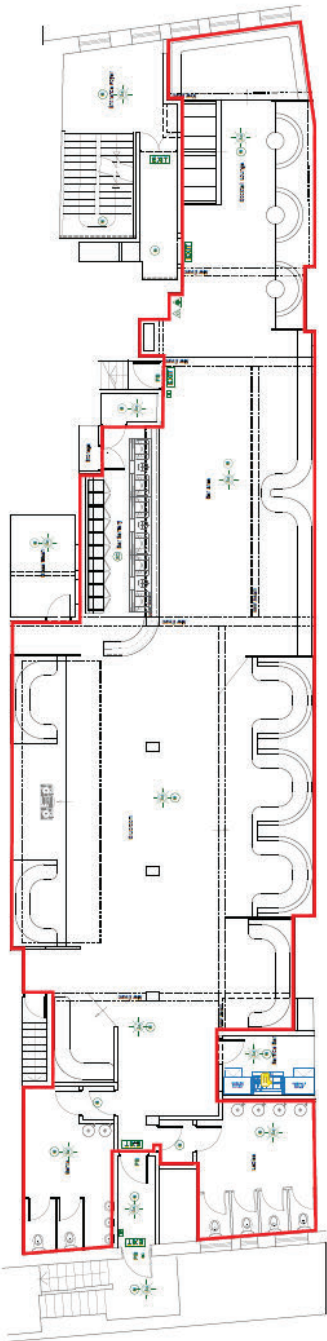
SITE ADDRESS
14 KENNEDY RD,
BROOKLYN SOUTH
BROS SLP

DATE 24
DRAWN DM
CHECKED AS SHOWN @ AD

TITLE
PROPOSED LICENSING PLAN

DRAWING NUMBER
018_50

REVISION
A



01- PROPOSED FIRST FLOOR PLAN
SCALE 1:500

FIRE STRATEGY		FIRE STRATEGY	
1	1.1	1.1	1.1
2	2.1	2.1	2.1
3	3.1	3.1	3.1
4	4.1	4.1	4.1
5	5.1	5.1	5.1
6	6.1	6.1	6.1
7	7.1	7.1	7.1
8	8.1	8.1	8.1
9	9.1	9.1	9.1
10	10.1	10.1	10.1
11	11.1	11.1	11.1
12	12.1	12.1	12.1
13	13.1	13.1	13.1
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15	15.1	15.1	15.1
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68	68.1	68.1	68.1
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92	92.1	92.1	92.1
93	93.1	93.1	93.1
94	94.1	94.1	94.1
95	95.1	95.1	95.1
96	96.1	96.1	96.1
97	97.1	97.1	97.1
98	98.1	98.1	98.1
99	99.1	99.1	99.1
100	100.1	100.1	100.1



BLOCK PLAN
SCALE 1:500



LOCATION PLAN
SCALE 1:1350

Premises Licence Part B

Premises licence number: BH216701

Postal address of premises, or if none, ordnance survey map reference or description:	
Lost 14a Commercial Road	
Post town: Bournemouth	Post Code: BH2 5LP
Telephone number: 01202 290427	

Licensable activities authorised by the licence:
Plays, Films, Live Music, Recorded Music, Performances of Dance, Late Night Refreshment, Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:
Plays: (Indoors) - Monday to Sunday - 09:00 to 03:00 Films: (Indoors) - Monday to Sunday - 09:00 to 03:00 Live Music: (Indoors) - Monday to Sunday - 09:00 to 03:00 Recorded Music: (Indoors) - Monday to Sunday - 09:00 to 03:00 Performances of Dance: (Indoors) - Monday to Sunday - 09:00 to 03:00 Late Night Refreshment: (Indoors) - Monday to Sunday - 23:00 to 03:00 Supply of Alcohol: Monday to Sunday - 09:00 to 03:00 <u>Non-standard timings for all licensable activities.</u> From the end of permitted hours on New Year's Eve until the beginning of permitted hours on New Year's Day.

The opening hours of the premises:
Monday to Sunday - 00:01 to 00:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies:
Alcohol will be consumed on the premises.

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:
VIP Events Ltd, [REDACTED] Email: [REDACTED]

Registered number of holder, for example company number, charity number (where applicable):
15576079

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:
Kathleen Helen Gurtude Rowley

State whether access to the premises by children is restricted or prohibited:
See condition 1.4 and 1.5.

